



5269 Cleveland Street
Virginia Beach, Virginia
23462
(757) 518-8100

EMPLOYMENT APPLICATION

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department.

Position(s) applied for: _____ Date: _____

Name _____ Social Security _____
 First Middle Last

Home Address _____
 Street City State Zip Code

Home Telephone# () _____ Cellular/Pager/Other # () _____ E-mail address _____

Have you ever been employed by a Marmon company? Yes No If yes, when/where _____

Do you have a relative working at Marmon's home office? Yes No If yes, when _____

Are you over 18 years of age? Yes No

If employment is offered, can you submit verification of your identity and legal right to work in the U.S.? Yes No

What is your desired annual salary? \$ _____

Employment History: Provide the following information about your past three (3) employers, assignments or volunteer activities, starting the most

Employer Name	MM/YY to MM/YY / / to / /	Telephone #
Address	Last Position/Title	Supervisor Name & Title
Job Responsibilities		
May we contact this employer for a reference? Yes <input type="checkbox"/> No <input type="checkbox"/> Later <input type="checkbox"/>		
Reason for Leaving:		

Employer Name	MM/YY to MM/YY / / to / /	Telephone #
Address	Last Position/Title	Supervisor Name & Title
Job Responsibilities		
May we contact this employer for a reference? Yes <input type="checkbox"/> No <input type="checkbox"/> Later <input type="checkbox"/>		
Reason for Leaving:		

Employer Name	MM/YY to MM/YY / to /	Telephone #
Address	Last Position/Title	Supervisor Name & Title
Job Responsibilities		
May we contact this employer for a reference? Yes <input type="checkbox"/> No <input type="checkbox"/> Later <input type="checkbox"/>		
Reason for Leaving: _____		

Education			
School Name, City & State	Number of years	Did you graduate?	Course of study
High School			
College			
Other			

References				
Name/Title	Telephone number	Relationship	Number of year(s) known	

APPLICATION STATEMENT

I certify that all information I have provided in order to apply for and secure employment with KITCO Fiber Optics, is true, complete and correct. I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to exclude me from further consideration for employment with KITCO Fiber Optics, or if I've already been hired by KITCO Fiber Optics, result in termination of employment, whenever the misinformation is discovered.

I expressly authorize, without reservation, KITCO Fiber Optics, its representatives, employees or agents to contact or obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding KITCO Fiber Optics, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that any offer of employment, from KITCO Fiber Optics is conditioned on a criminal background check and successful drug/alcohol test. I may also be required to take such a test after I am employed by the company. I understand that, should any such test indicate the presence of any prohibited drugs or alcohol in my system (or should I refuse to take such test), it may result in the rejection of my application for employment or my immediate discharge if already employed by KITCO Fiber Optics. I hereby waive any and all rights and claims I may have regarding KITCO Fiber Optics, its agents, employees or representatives for using such information.

I understand that KITCO Fiber Optics does not unlawfully discriminate in employment and no questions on this application are used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period. I understand that no manager/supervisor or representative of the employer is authorized to make any assurance to the contrary, and that no implied, oral or written agreements contrary to the foregoing express language are valid. I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in that regard.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICATION STATEMENT

I certify that I have read, fully understand and accept all terms of the above Application Statement.

Signature of Applicant _____ Date _____